

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) after May 2023, published on 12th May 2023. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Padiham Townscape Heritage – Award of Grant (Executive Officer Decision - Delegated)	To consider a report recommending approval of a grant application	Yes	May 2023	Private	Report setting out key issues	Kate Ingram Strategic Head of Economy and Growth
Allotment Review 2023	To consider a report reviewing the provision of and management of allotments	Yes	June 2023	public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Health & Wellbeing
Acquisition of temporary accommodation	To consider a report to acquire three properties that are currently being used for temporary accommodation for homeless people.	Yes	June 2023	Private	Report setting out key issues	Clare Jackson Private Sector Housing Manager Executive Member for Housing and Development.

2022/23 Final Revenue Outturn Position	To consider a report on the 2022/23 Final Revenue Outturn Position	No (Full Council Policy Framework decision)	July 2023	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
2022/23 Final Capital Outturn Position	To consider a report on the 2022/23 Final Capital Outturn Position	No (Full Council Police Framework decision)	July 2023	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance and Property Executive member for Resources and Performance
Annual Treasury Management Review of 2022/23 Activity	To consider a report on the Annual Treasury Management Review of 2022/23 Activity	No (Full Council Policy Framework decision)	July 2023	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Outdoor Town Active Burnley Partnership Action Plan	To consider a report on the Action Plan	Yes	August 2023	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Health & Wellbeing

Cultural Strategy	To consider a report on a Cultural Strategy	Yes	September 2023	Public	Report setting out Key Issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing
Revenue Monitoring Report 2023/24 Quarter 1	To consider a report on Revenue Monitoring Report 2023/24 Quarter 1	No (Full Council Policy Framework decision)	September 2023	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Capital Monitoring Report 2023/24 Quarter 1	To consider a report on Capital Monitoring Report 2023/24 Quarter 1	No (Full Council Policy Framework decision)	September 2023	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Revenue Budgets 2024-27 – Latest Position and Savings Proposals	To consider a report on the latest revenue budget position 2024-27 and savings proposals	No (Full Council Policy Framework decision)	September 2023	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

Meetings of the Executive will be held on the following dates: 12th June and 12th July. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated in the form of the agenda by the following date: 30th May 2023. A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: cwaldby@burnley.gov.uk

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